Workshop Proceedings

Managing Globally-Dispersed Teams - Wed 24 Sept 2014





Wed 24 September 2014

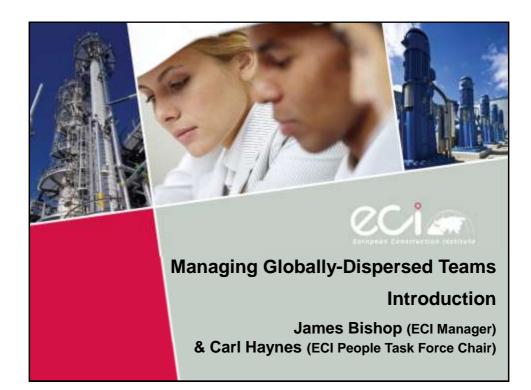
PROGRAMME

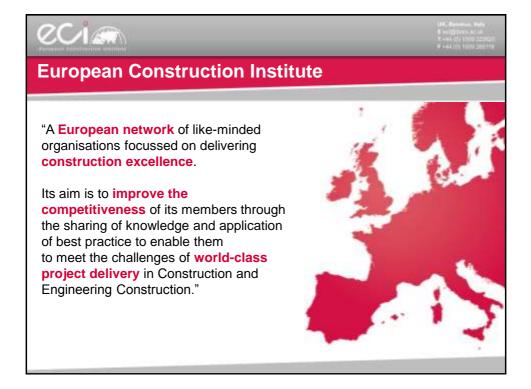
09:30	Registration and Coffee
	Welcome & Safety Briefing by CB&I
09:55	Introduction to Workshop & ECI
	James Bishop, ECI and Carl Haynes, ECITB
	Presentation 1 - Mark Emdin, Shell
10:40	Coffee and Networking break
	Presentation 2 - Andy Dainty & Martin Tuuli, Loughborough University
	Presentation 3 - Henk Bellinga, Advitec BV, NAP
12:00	Networking Lunch
	Presentation 4 - Jan Van Der Lans, Fluor
	Presentation 5 - Christiaan Rijkhoff, CB&I
13:45	Group Discussion Session
14:45	Feedback Session
15:45	Closing Remarks

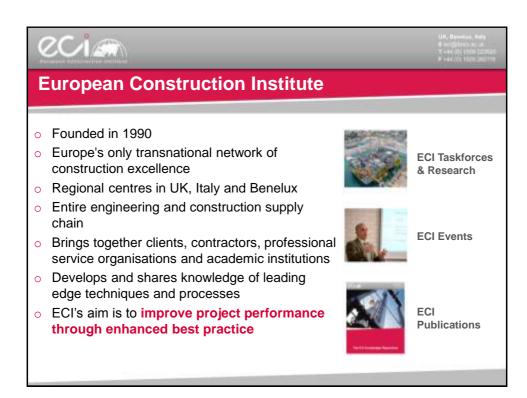


Wed 24 September 2014

Presentation slides for James Bishop, ECI and Carl Haynes, ECITB







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ECI Members	

A. B. Coultate Ltd	Dashdot	Jones Engineering Group	QP Shell Petrochemicals Project
AB Sugar	Dassault Systemes Italia	K Home International Ltd	Royal Institute of Technology
ABB S.p.A. (Milan Office)	Dimensione Ingegnerie	Kapp Nederland B.V.	RWE Technology GmbH
Adept Management Ltd	Doosan Babcock	KBR	SABIC Innovative Plastics (Spain Office)
Agility Project Logistics (Italy)	Draeger Safety UK Ltd.	Kingsfield Consulting International Ltd	Saipem S.p.A.
Air Liquide S.A. (Paris Office)	ECITB (Engineering Construction Industry	Kirby Group Engineering	Schlumberger
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Al-Khafji Joint Operations	Emerson SRL		Serding Srl
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Arizona State University	ePM (The Netherlands)	London Gatwick Airport	Siemens Energy Fossil Power Generation
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BG Group plc	Gatwick Airport Ltd	MWH (High Wycombe)	Technip Ltd
BP	GlaxoSmithKline		Technology Strategy Board
BRE	Green Contract Services	National Induztrialization Co (Tasnee)	Tecnimont S.p.A.
Broadgate Estates	GroupCytek Ltd (Farnham Office)	NCCER	Temple Group Ltd
Brumby Consulting	Gymnasium Haganum	Network Rail	The Change Business Ltd
Cabot Carbon Ltd	Harry Peers Steelwork Ltd	NHBC	Tolent Construction (Stockton on Tees)
CB&I	Hawk International Finance & Construction	Northumbrian Water	Transport for London
Centrica Energy E&P	Ltd (Yemen Office)	Nottingham Trent University	Turner and Townsend (London)
CH2M Hill (UK Headquarters)	Heathrow Airport Ltd	OMV Aktiengesellschaft	University of Birmingham
Chevron North Sea Limited	Hewlett Construction Ltd	Oxford Management & Research Ltd	University of Colorado Boulder
Chiyoda Almana Engineering	High Speed Two (HS2) Limited	Perenco UK Ltd	University of Leeds
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Clancy Consulting (Liverpool office) ConocoPhillips (Houston Office)	Intergraph	Politecnico di Milano	
	Interserve Construction	Ponticelli Freres S.A.S	Victrex plc
Constructing Excellence in Wales	IPMA (International Project Management	Portsmouth Water	World Petroleum Council
Construction Industry Institute (CII)	Association)		WRAP
Costain (Head Office)	Irish Distillers Pernod-Ricard	Procter and Gamble (Germany)	WSP CEL Limited
Crossrail Ltd	IMI Associates	Projen Plc (Cheshire Office)	Zenith Structural Access Solutions Limite



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0	Modularisation	n Task Force	
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Group Discussion Session

GROUP A

Emiel Koeman Jeroen Timmers Hilbrand Gringhuis Raoul Oomen Carl Haynes Andre van Veen Luis Angelo Bonito Tom Duzijn Gertjan Rietveld Henk Bellinga

GROUP B

Ernst de Leeuw Peter Schouten Andre Hoogweg/Peter Munnikes Christiaan Rijkhoff Almudena Rios Floris Hekster Wilbert Boon Andy Dainty Jaap Keijzer Paul van Weert

GROUP C Hein Sanders Rene Snelders

Imre CsotiJan BroekmJan van der LansJan SpronkGoof FranckenTon van GeMartin HierlGabriele BuPaul BoerenDirk GrosseMartin TuuliBarbara GoJohn FransenMarco EykeJulius FreutelMark Emdi

GROUP D

Will van Rutten Peter ten Veldhuis Jan Broekman Jan Spronk Ton van Gestel Gabriele Burian Dirk Grosserichter Barbara Goffioul Marco Eykelenboom Mark Emdin



Wed 24 September 2014

Presentation slides for Mark Emdin Shell



Wed 24 September 2014



Mark Emdin Senior Organisation Effectiveness Consultant Shell

Mark Emdin is Senior Organisation Effectiveness Consultant for Shell's Projects & Technology organisation based in Rijswijk. During his almost 20 year career with Shell he has held primarily HR positions in the areas of operations, recruitment, change management, organisation, team and leadership development.

At present Mark's role is focused on supporting Shell's Project executive teams responsible for the development and delivery of large capital projects. A highlight of the role is bringing together various and often very diverse stakeholders, with the aim of building alignment and cooperation. Mark has quite an international area of responsibility providing direct support to Shell's major projects located across a diverse range of locations such as, for example, Kuwait, Kazakhstan, Australia and North America.

He has a degree in Agricultural Economics and a Master's degree in Leadership and Management from Curtin University in Perth.



MANAGING GLOBALLY DISPERSED TEAMS SHELL'S FLNG PRELUDE PROJECT

Mark Emdin Senior Organisation Effectiveness Consultant



GLOBAL ENERGY OUTLOOK

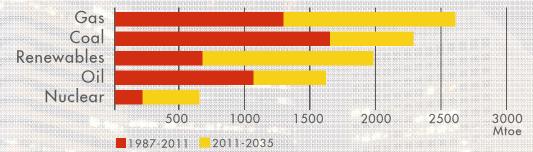
ENERGY DEMAND +60% 2010 - 2050

HYDROCARBONS DOMINATE OUTLOOK

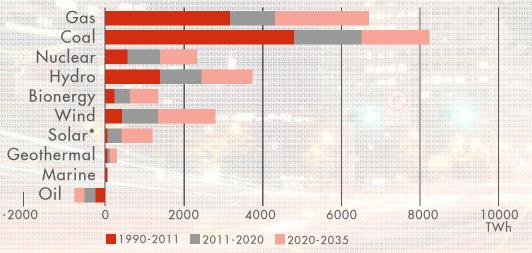
GAS DEMAND **DOUBLING** 2010 - 2050



GROWTH IN TOTAL PRIMARY ENERGY DEMAND

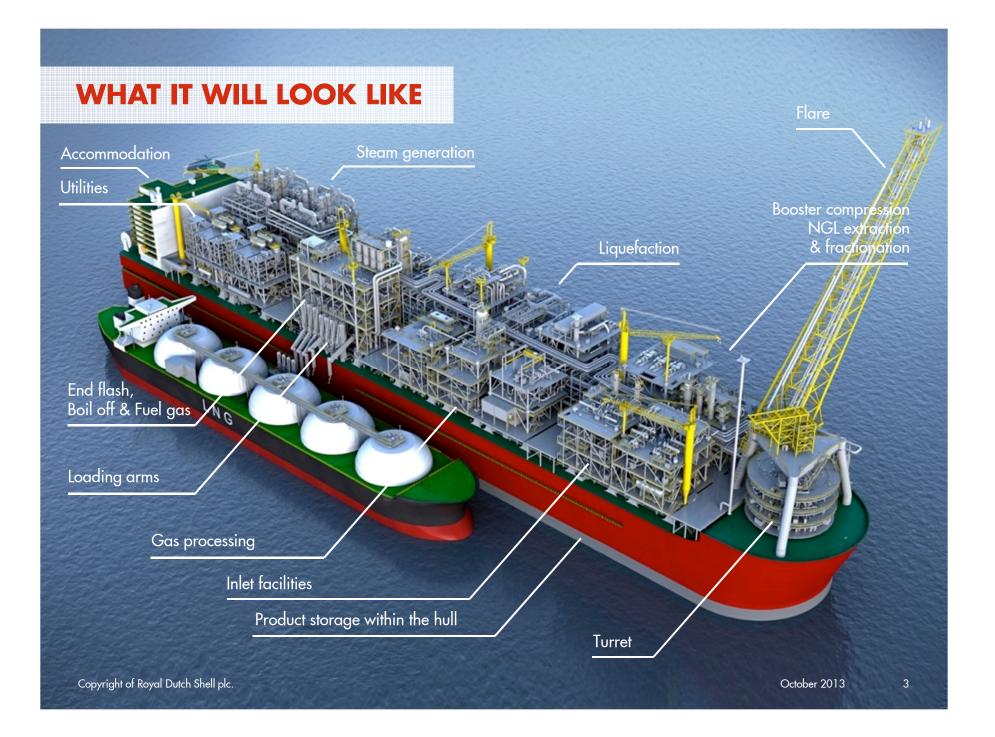


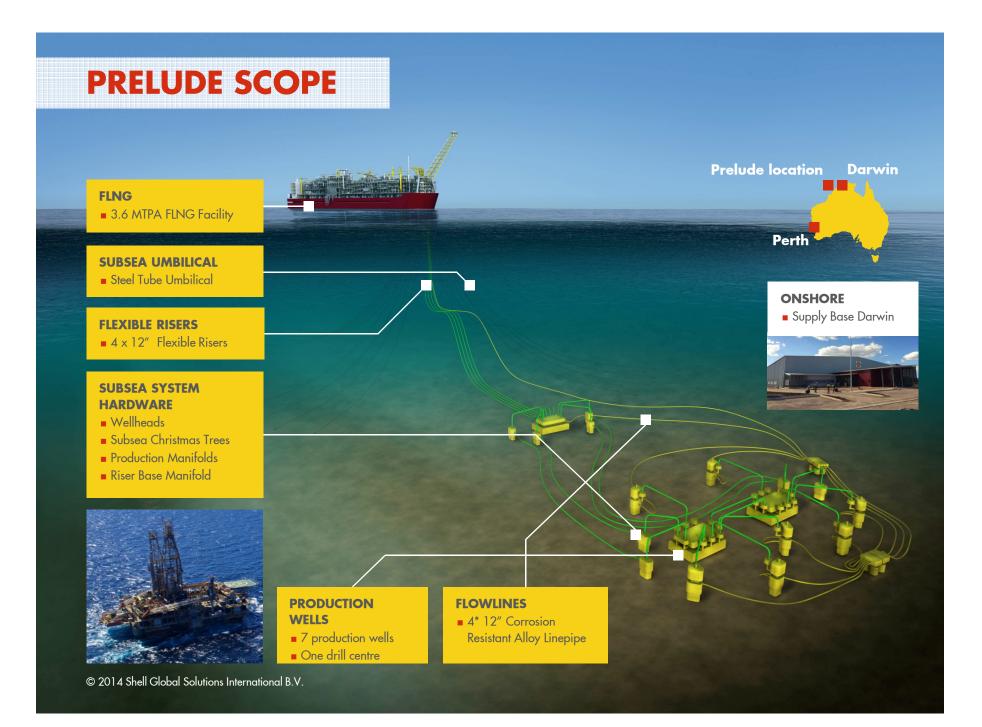
GROWTH IN DEMAND FOR POWER GENERATION



Source: IEA World Energy Outlook 2013

Copyright of Shell Development Australia





A GLOBAL PROJECT

SUBSEA AND WELLS

AUSTRALIA Technip Oceania (offshore installation)

Noble Clyde Boudreaux (drilling rig)



NORWAY FMC Technologies (subsea control module)



MALAYSIA

FMC Technologies (subsea Xmas trees & subsea manifolds wellheads)

FLNG DETAILED DESIGN AND ENGINEERING

FRANCE, MALAYSIA AND INDIA

Technip Samsung Consortium



SBM Subcontracted to DryDocks World

CONSTRUCTION

TURRET MOORING SYSTEM



KOREA

FLNG SUBSTRUCTURE AND

TOPSIDES CONSTRUCTION

Samsung Heavy Industries shipyard



JAPAN Kawasaki Heavy

Industries

FLNG BOILERS

CONSTRUCTION







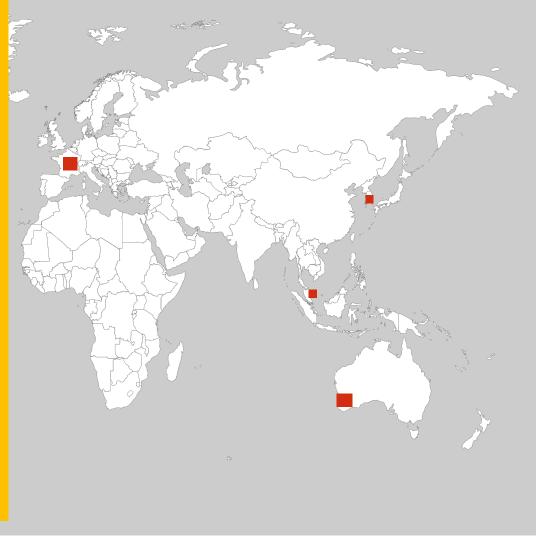
October 2013

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GLOBALLY DISPERSED LEADERSHIP TEAM

During design & engineering phase 15 Leadership Team members

Delivery workstream leads **Project Director** Asset Manager **Business Opportunity Manager** Wells Subseq FLNG Facility Onshore Integration **Functional leads** Safety Quality Finance CP Project Services & Controls IM/IT



MOST LARGE PROJECTS FAIL THE TEAM TEST

"A team is a *small number of people* with *complementary skills* who are committed to a *common purpose*, performance goals and approach for which they hold themselves *mutually accountable*"

Katzenbach & Smith, The Wisdom of Teams

Challenges of:

Multiple locations and time zones – silos emerging Early during the project difficult to look ahead to integration needs Co-ordination of functional support

Alignment on ways of working

Workstreams faced very different delivery challenges

Shift of 'power' between locations as project progressed

BUILDING TEAM ALIGNMENT

For Shell

- Our staff

Australia Future generations

- Our shareholders

Prelude Team Charter

Team Purpose

DELIVER PRELUDE AS THE WORLD'S FIRST FLNG DEVELOPMENT AS PROMISED

- Provide economic return and build reputation Establish FLNG as a game changer
 - Advance the environmentally friendlier
 - production of energy.

Team Values

- To visibly demonstrate leadership through relentlessly taking action that models the HSSE culture we want to see Beliavisure
 Start meetings with a safety moment; ensure safe intervention; always wear appropriate safety
 - equipment
 - Apply Life Saving Rules at work and at home; during site visits and engagements with employees/contractors
 - Maintain focus on safety actively promote awareness of safety issues with internal and external stakeholders; family/friends

To ensure first and foremost that the Prelude project is the first successful FLNG facility whilst at the same time recognising

- To ensure that and that the theliade project is the that successful that a cost of while of the same time recogning the importance the FLNG programme will have for Shell's future particular cooportunities means between the time of repeatability and adaptabilities in the maximum shareholder value Recognize and actively communicate the unique nature of the "end torend" LNG value chain that this
 - project offers to Shell in LNG market opportunities

- To treat one another equally, value differences and demand inclusiveness across the project Bitisvibura
 Take responsibility to encourage work life balance for self and others
 - - Challenge people on their time management
 - Highlight cultural differences and leverage examples of the value of these to the project
 Adhere to the spirit and letter of Shell's D&I policies

 - Resolve conflict through conversation rather than email
 Show willingness to listen and change as a result
 - · Seek success as a team and not just as an individual

 To demonstrate through actions and the successful execution of FEED that we are one team and not Prelude and gFLNG teams working independent of one another

- Openly promote the mutual flow of information to and from the FLNG team
- Openly promote the mutual flow of information to and from the FLNO I
 Seek FLNG team inclusion in and contribution to Prelude
 Be transparent on respective roles and responsibilities of the two teams
- Root out and remove and "us" and "them" behaviours
 Take time to fully understand the both organisations
- Sustain integration of the teams beyond project organisation
 Rise above organisational complexity in the best interests of the whole enterprise

We share Work In Progress
 We don't hoard knowledge

 Sense of urgency Able to say 'No

Enthusiasm

We do what we say we will do

Team Norms

- Concise in answers and requests
- Always respond to ermails
- Don't "reply to all".
- Don't communicate upwards unless a decision requires
- Maximise personal contact rather than only e-mails
- Respect time differences (balance the pain)

Team Purpose

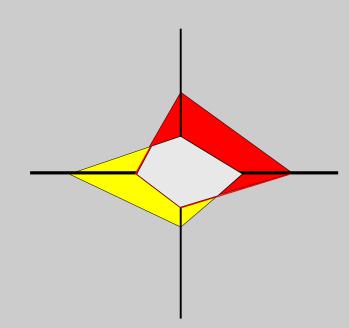
"Why do you exist as a leadership team?"

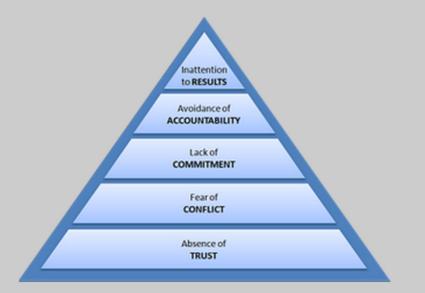
Team Values The things that are important to us

Team Norms Agreements on how we work together

Regular Self Assessment against the charter

BUILDING TEAM ALIGNMENT





Personality profile tools – MBTI or I-opt Personal preferences in ways of working Understand why frustrations occur Can help where one to one tensions emerge Team Performance Measurement 5 Dysfunctions of a team Model Self assessment against the model Identify areas to address as a team

BUILDING THE PRELUDE COMMUNITY

TR . TO

Measure and assess project alignment and integration both internally and externally



BUILDING THE PRELUDE COMMUNITY

Create an internal project identity and brand Deep use of collaboration tools and technology

Weekly project wide chat note Quarterly newsletter - including key contractors Internal news flashes, updates & video updates from the sites Replicate posters and site imagery across all locations

Quarterly live streaming global town halls Regular leadership engagement sessions

Recognition of milestone events Project Awards Team events





Wed 24 September 2014

Presentation slides for Andy Dainty & Martin Tuuli Loughborough University



Wed 24 September 2014



Prof. Andy Dainty Professor of Construction Sociology Loughborough University

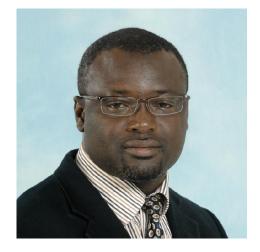
Andrew is Professor of Construction Sociology within the School of Civil and Building Engineering at Loughborough University, UK, and Director of Loughborough University's Graduate School.

Andrew is a renowned expert on the sociologies of construction practice. For the past 20 years his research has focused on the social rules and processes that affect people working as members of project teams. A concurrent stream of work has developed new approaches to managing people within the construction sector, and for integrating human resource management practices with business objectives.

He has also led work mobilising critical perspectives on projects and the resilience of the built environment to both natural and human-induced threats. He has published over 300 papers in academic journals and conferences and is co-author/editor of eight books and research monographs.



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Dr Martin Tuuli Loughborough University

Martin holds a PhD in construction project management from the University of Hong Kong, in which he examined empowerment and control dynamics in project teams from multilevel and integrative perspectives. He had earlier obtained his B.Sc. in Building Technology from Kwame Nkrumah University of Science and Technology (KNUST), Kumasi-Ghana.

Following his role with Taysec Construction Ltd (then Taylor Woodrow Company) as Quantity Surveyor and Manager of the Batching Plant/Pre-cast Department, and after successfully completing his PhD in 2009, Martin held positions at the University of Hong Kong and University of Westminster. He joined the School of Civil and Building Engineering, Loughborough University, UK, in 2010 as Lecturer in Quantity Surveying and has been Senior Lecturer since 2014. His research to date has focused on sustaining the efficiency and effectiveness of project and project-based organisations, through the development of empirical validation of strategies/mechanisms for effective teamwork. He has published over 50 papers in academic journals and conferences and is co-author of two book chapters.



Wed 24 September 2014

Presentation slides for Henk Bellinga Advitec



Wed 24 September 2014



Henk Bellinga

Advitec BV

Henk is a Principal Consultant, Facilitator and Interim Manager, specialising in Project start-up, Team (Re)Alignment, Program/Project Interventions, Complex Projects and Strategic Alliance management.

He has worked as Program Director Strategic Corporate Accounts EMEA with Honeywell Industrial Automation and has 30+ years of experience in program and project management, both in Construction, Infrastructure and ICT. Henk has a BSc in Mechanical Engineering and MSc in Construction management.

Henk was the founder and methodology designer of the Honeywell Project Definition and Start-Up consultancy program, and is a current Board member of the Dutch Process Industry Network - NAP.

Recent assignments include: Implementation of program management (MSP), Improved Global distributed teamwork, Training and coaching leadership teams on complex projects, Trouble-shooting project commissioning and operating procedures.



Advitec Consulting

We need to listen louder

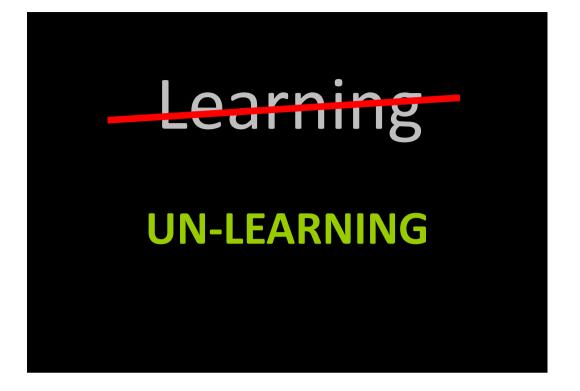
A personal story about detecting and solving conflicts in dispersed teams

By: Henk Bellinga - Advitec

Conflict

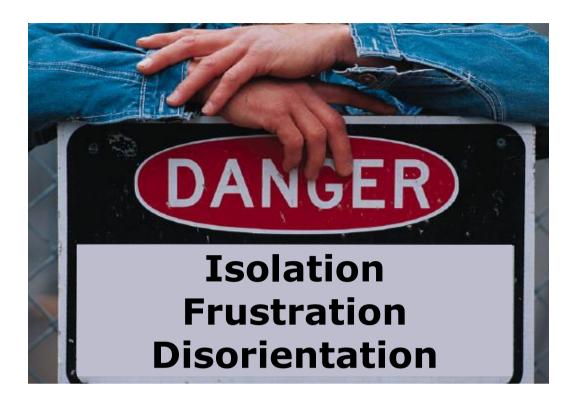
- Conflict arises when people disagree over something perceived as important.
- So, resolution of conflicts depends on getting to know and understand individual perception











Conflict Drivers in Dispersed Teams

- 1. Temporal gaps
- 2. "Geographical" distance
- 3. Socio Cultural differences



1 - Temporal gaps

- Time zones
- Work patterns
- Time shifting habits
- Effects:
 - Delay in response
 - Loss of control feelings
 - Being behind, always catching-up
 - People loose track of the overall work process
 - Frustration

Solutions applied

- Temporal coordination initiatives
- Reschedule work to match location time zones
- Create more opportunities to interact
- Appoint (remote) information gate keepers
- Design for separation



The consortium / program wrap



Under the surface, team fault lines





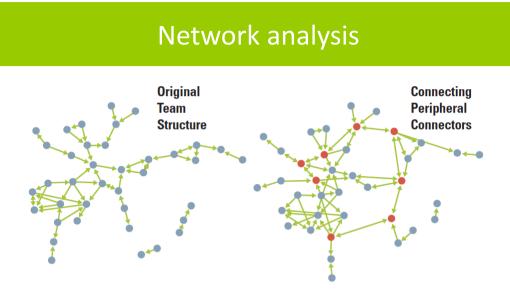
2 - Geographical distance

- Effort needed to meet face to face. Distance, procedures, visa, political satbility, etc
- Policy barriers within mother company
- Effects:
 - Difficult to establish a feeling of trust and beloning
 - Hard to create "team" feeling
 - Feeling of being on your own, lonely, remote
 - Isolation

Solutions applied

- Create understanding of local context
- Office visits and exchange of location information
- Open chat sessions, formal and informal
- Virtual ice breakers
- Cross office buddy system
- Team network analysis





• Connecting peripheral team members increased the number of people that can be reached by 41% (10% in case of an unstructured approach)

Source: MITSIoan, The collaborative Organization, Fall 2010

3 - Socio Cultural differences

- First experience is often a language problem
- Speaking a different or hard to understand "English"
- Different work habits and values
- Effects
 - Small misunderstandings that grow fast
 - Feeling not accepted, joked about, uncertainty
 - General language OK but on detail level problems
 - Misinterpretations, process problems
 - Disorientation



What if what you say... is not what I hear..

WHAT THE BRITISH Say	"That is an original point of view."
WHAT THE BRITISH Mean	"Your idea is stupid."
WHAT THE DUTCH Understand	"They like my ideas!"

Source: Nanette Ripmeester HBR.ORG

If what you say, is not what you mean

ANGLO-DUTCH TRANSLATION GUIDE

WHAT THE BRITISH SAY	WHAT THE BRITISH MEAN	WHAT THE DUTCH UNDERSTAND
With all due respect	I think you are wrong.	He is listening to me.
Perhaps you would think about I would suggest	This is an order. Do it or be prepared to justify yourself.	Think about this idea and do it if you like.
Oh, by the way	The following criticism of the purpose of the discussion is	This is not very important.
I was a bit disappointed that	I am very upset and angry that	It doesn't really matter.
Very interesting	I don't like it.	They are impressed.
Could you consider some other options?	Your idea is not a good one.	They have not yet decided.
Please think about that some more.	It's a bad idea. Don't do it.	It's a good idea. Keep developing it.
I'm sure it's my fault.	It's not my fault.	It was their fault.
That is an original point of view.	Your idea is stupid.	They like my ideas!

SOURCE NANETTE RIPMEESTER

HBR.ORG

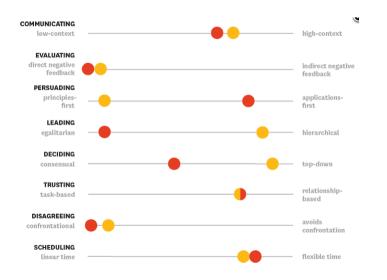
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Solutions applied

- Language training DuoLingo
- Gather translation / interpretation guides
- Have fun trying using real English expressions
- Use photos to tell the story about the other
- Local guides for virtual workers
- Reflected knowledge sessions

Comparing Management Cultures Israel vs Russia



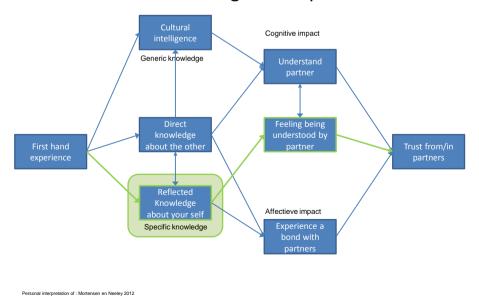


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Transformation of experiences into trust – Reflected Knowledge Conceptual model







GDT Leadership Competencies









Wed 24 September 2014

Presentation slides for Jan Van Der Lans Fluor



Wed 24 September 2014



Jan Van Der Lans Project Director Fluor

Jan has 40 years of industry experience, covering all phases of project execution in several types of businesses. Jan has a strong background in Project Management, Engineering Management and Mechanical Engineering. He is particularly at home with projects in Europe, especially Germany, and in the Middle East, encompassing multiple process units, revamps, plant extensions, modular construction and package units.

He is Project Director for an extended FEED for a large multi-billion petrochemical complex with various process plants and associated UI&O in the Middle East. The FEED included the preparation of the Cost Estimate and the EPC schedule This project experienced challenges including a short schedule, high levels of Client participation, Lump Sum execution, a high level of dispersed project execution and involvement of several specialized external companies.



Wed 24 September 2014

Presentation slides for Christiaan Rijkhoff CB&I



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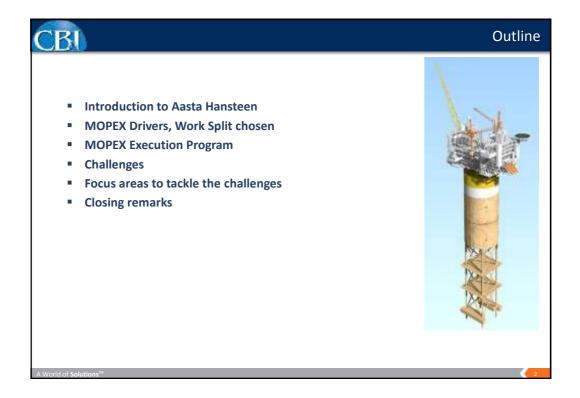


Christiaan Rijkhoff Project Director CB&I

Christiaan Rijkhoff currently holds the position of Project Director at CB&I. His current project involves managing the various tasks forces spread over multiple office locations of CB&I executing the engineering and procurement services for a 'first in its kind' Offshore Production Facility to be installed in the Norwegian Sea.

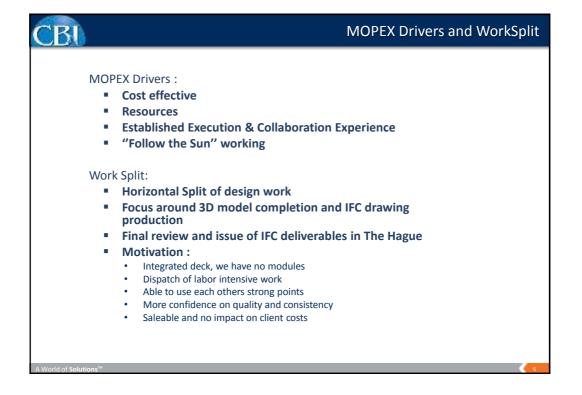
He worked the majority of his career on offshore projects in various functions as well in CB&I company management staff positions. Christiaan holds Bachelor's degrees in Civil and Mechanical Engineering and Business Administration. He has also lectured on the Technical University of Delft for their Project management, Risk Management and Offshore Technology programs.

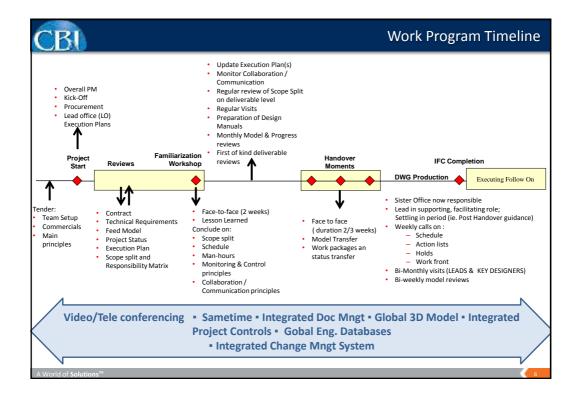




Introduction RI 24,000 Tons Topside 1,300m Water depth **Detailed Engineering Start Jan 13 Detailed Engineering Finish Dec 14 Follow On Finish Nov 16** Interface lead for Hull, Risers and Subsea 1.4 M CB&I hours - 58% The Hague 37% Singapore _ 3 % Delhi 2 % Other locations

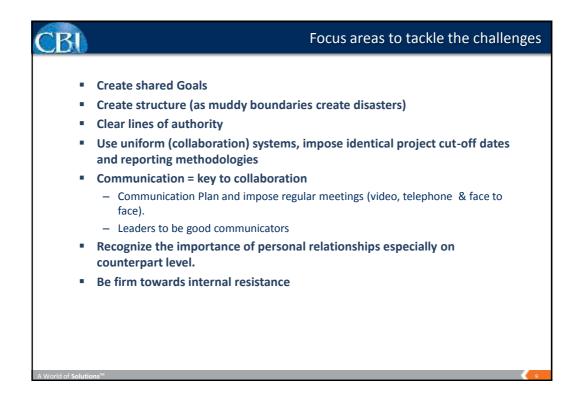


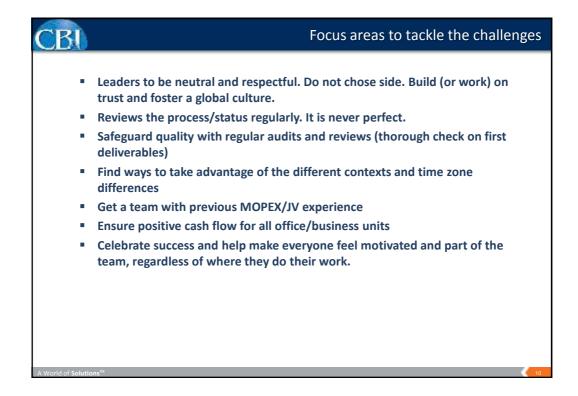






CBI	Other Challenges
	Out-of-site-out-of-mind syndrome. Too formal; lack of face to face or unplanned communication It complicates the work Lack of team cohesiveness ("us-versus-them") Deal with competition between projects in each office Limited overlap in the standard workday Language, labor laws, holidays schedules, cut-off dates
Similar challenges occur when people are working on different floors easily underestimating the needs for collaboration	
A World of Solution :	s ^m









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